

F.NHIDCL/BO Agt. / Estt. /1(5)/2016-17/ **3165-67**

Date: **26** -11-2019

To
The Director (A&F)
NHIDCL,
3rd Floor, PTI Building
4-Parliament Street,
New Delhi- 110001

Sub: - (1) Notice Inviting Quotation for Manager(s) / Site Supervisor(s) on monthly basis for NHIDCL Branch Office.
(2) Providing Vehicle for Sub Branch Office, Kumarghat , Unakoti District District under NHIDCL Branch Office, Agartala, Tripura.

Sir,

I am submitting herewith Notice Inviting Quotation no. NHIDCL/BO Agt/FY/2019-20/14 circulated vide letter no NHIDCL/BO Agt/Estt./1(5)/2016-17/ dated **26** -11-2019 (5 pages) for the following works :-

- (1) Providing Pool Vehicle hired for Manager(s) / Site Engineer(s) / Site Supervisor(s) on monthly basis for NHIDCL Branch Office. .**
- (2) Providing Vehicle for Sub Branch Office, Kumarghat, Unakoti District under NHIDCL Branch Office, Agartala, Tripura.**

This quotation is invited due to expiry of earlier Contract Period of engaged vehicle(s). It is requested kindly arrange to upload the same in the website www.nhidcl.com as early as possible for wide publicity.

Encl:- As stated.

Yours faithfully


(Trivendra Kumar)
General Manager (Project)

Copy to-

1. Shri Rabijit Majumder, Manager(T)
2. Notice Board, BO Agartala

QUOTATION NOTICE

1. Name of work: - (1) Providing Pool Vehicle hired for Manager(s) / Site Engineer(s) / Site Supervisor(s) on monthly basis for NHIDCL Branch Office.
(2) Providing Pool Vehicle for Sub Branch Office, Kumarghat, Unakoti District under NHIDCL Branch Office, Agartala, Tripura.

2. Bid Security : Rs. 10,000/- (For each Vehicle)
Cost of Bid Documents : Rs. 500/- (For each Vehicle)
Time Period : 1 (One) Year

1. Sealed Quotations are invited from established, experienced and reputed agencies having adequate experience in the work mentioned above.
2. The blank BOQ with terms and conditions for the above may be obtained from the office of the undersigned from 27-11-2019 (10:00 Hours) to 11-12-2019 (up to 12:00 Hours). The cost of Bid Document will be Rs. 500.00/-. (Rupees Five Hundred only) for each vehicle.
3. The duly filled quotation in sealed envelope shall be submitted in the office of the undersigned up to **12:00 Hrs** on 11-12-2019 and the quotation will be opened on 12-12-2019 at **15.00 Hrs.** by Tender Evaluation Committee constituted for this purpose in the presence of intending bidders.


(Trivendra Kumar)

General Manager (Project)
National Highways & Infrastructure
Development Corporation Limited
Branch Office, Agartala
P.N. Complex, Gurkhabasti,
Agartala, West Tripura, Pin- 799006
Contact No. + 91-381-2328776
E-mail:- gmtripura@gmail.com

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BILL OF QUANTITY

Bid Security : Rs. 10,000/- (For Each) Vehicle

Cost of Bid Documents : Rs. 500/- (For Each) Vehicle

Time Period : 1 (One) Year

Name of Work : (1) **Providing Pool Vehicle hired for Manager(s) / Site Engineer(s) / Site Supervisor(s) on monthly basis for NHIDCL Branch Office**

(2) **Providing Pool Vehicle for Sub Branch Office, Kumarghat, Unakoti District under NHIDCL Branch Office, Agartala, Tripura**

Sl. No.	Name of Item	Vehicle Model	Unit	Quantity	Rate
1	2	3	4	5	6
Providing, running & maintenance of Vehicle					
(a)	Bolero or Scorpio (Travel up to 3,500 Km.) as per terms and conditions. (Pool Vehicle for Manager(s) / Site Engineer(s) / Site Supervisor (s) on monthly basis for NHIDCL Branch Office, Agartala	Bolero or Scorpio	Per Month	01	Rs.
(b)	Bolero (Travel up to 3,500 Km.) as per terms and conditions. (Vehicle for Sub Branch Office ,Kumarghat, Unakoti District	Bolero	Per Month	01	Rs.

Other fixed charge payable by NHIDCL, Agartala Branch for above Vehicle(s) :-

Sl No.	Name of Item	Unit	Fixed Rate (Rs.)
1. Rate for extra Km. of running including POL etc. (beyond 3,500 Km. per month)			
(a)	Bolero or Scorpio	Per Km.	Rs. 13.00 (Rupees Thirteen Only)
2. Rate for extra hours of running including POL etc. (beyond 300 hours per month)			
(a)	Bolero or Scorpio	Per Hour	Rs. 50.00 (Rupees Fifty) only
3. Rate for per night halt charges out of HQ.			
(a)	Bolero or Scorpio	Per Night	Rs. 200.00 (Rupees Two Hundred) only

Head Office:- NHIDCL, 3rd Floor, PTI Building, 4-Parliament Street, New Delhi - 110001

Folder:- Quotation (Quotation for Site Office at Dharmanagar)

BID SECURITY

The Bidders shall furnish, as part of the quotation Bid Security of Rs. 10,000/-for each vehicle in the form of Demand Draft in favour of National Highways & Infrastructure Development Corporation Limited payable at **Branch Office, Agartala, Tripura**. Any quotation not accompanied by an acceptable Bid Security shall be rejected by the Employer as non-responsive. The Bid Security of Unsuccessful bidders will be returned within 28 days of opening of Bids. The Bid Security of the Successful Bidder shall be converted in to Performance Security upon signing of the Agreement.

The Bid shall remain valid for 30 (thirty) days from the date of opening.

The Bid Security will be forfeited:-

- A. If the Bidder Withdraws the Bid after its submission; or
- B. If the Bidder does not accept the arithmetic correction of the bid price; or
- C. In the case of a Successful Bidder if the Bidder fails to sign the Agreement

The Performance Security shall be refunded one month after the successful completion of the contract.

I accept the terms and conditions attached at Annexure – 'T'.

Name, Signature & Seal of Bidder

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TERMS AND CONDITIONS

1. The vehicles preferably not less than 3 (three) years old and driven preferably not more than 30,000 Kms.
2. The vehicles should be in excellent running condition and proper maintenance shall be carried out the Contract period to ensure optimum performance of the vehicle.
3. All necessary taxes for operating the vehicles commercially should be fully paid and all necessary papers shall be provided in the vehicle as required by prevailing Motor Vehicles Act with comprehensive insurance cover for the vehicle.
4. The vehicle shall be available day and night (24 hours) as required by NHIDCL, Agartala Branch / Sub-Branch Office, Kumarghat for all days regularly in a month.
5. The vehicles should be having valid driving license.
6. The Agency shall bear all expenses required for keeping the vehicles in smooth running condition such as fuel, lubrications oil & other consumables, necessary service & maintenance, repairs & replacement etc. and salary of the driver per month.
7. In the event of any vehicle being off the road for maintenance or on any account of breakdown, the Agency shall provide a substitute vehicle immediately. If the substitute vehicle is not provided penalty of Rs. 2,500/- per day for each vehicle shall be affected from the bills of Agency.
8. The Agency should quote their rates on monthly basis. In case of excess Km. run in a month, it shall be paid on pro-rata basis as worked out in relation to the monthly amount quoted for particular vehicle category.
9. The vehicle should have permit travel in the State of Tripura.
10. The Agency should ensure that sufficient fuel is always available for travel.
11. The quoted rates shall be **inclusive of GST (CGST & SGST) & all other taxes as applicable in Tripura.**
12. Vehicle can be withdrawn from usage within 15 (fifteen) days of advance notice by either party i.e. Agency or NHIDCL, Agartala Branch.
13. The Agency should submit their bills in duplicate along with logbook within 1st week of every month for payment.
14. The quoted rates for hire charges of vehicles with fuel and lubricants etc. should be valid for period of one year from the date of acceptance. No variation/revision in quoted rates on account of any increase in fuel or spares cost will be entertained.
15. The Agency should be able to supply the required vehicles within 7(seven) days from the date of Letter of Acceptance.
16. The deployment of vehicle is initially for duration of 1 (one) year only from the date of issue of Letter of Acceptance. Vehicles may be continued beyond the stipulated period on the rates quoted & condition herein if required by NHIDCL Agartala Branch / Sub-Branch Office, Kumarghat if agreed by the Bidder.
17. Other fixed Charges payable by NHIDCL, Agartala Branch rather than monthly fixed charge for which rate quoted by concerned Travelling Agency.

Sl No.	Name of Item	Unit	Fixed Rate (In Rupees)
1	Rate for extra Km. for running including POL etc. (Beyond 3,500 Kms. Per month)		

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Folder:- Quotation (Quotation for Site Office at Dharmanagar)

	Bolero / Scorpio	Per Km.	Rs. 13/- (Thirteen)
2	Rate for extra Hrs. for running including POL etc. (Beyond 300 Hrs. per month)		
	Bolero / Scorpio	Per Hr.	Rs. 50/- (Fifty)
3	Rate for per night halt charges out of Head Quarter of NHIDCL Agartala Branch Office & Site Branch Office as the case may be / Out Station of Vehicle deployment place		
	Bolero / Scorpio	Per Night	Rs. 200/- (Two Hundred)

Above Conditions Acceptable

Name, Signature & Seal of Bidder